
Creating Your First Database in Access

Microsoft Access A101
90 Minutes

Course Content

This 90-minute class focuses on providing attendees with a basic understanding of what a relational database is and how to create one. The lesson starts with an introduction to relational databases. Here you will learn the benefits of using Access. After that, we'll examine an existing database covering the different Access objects. Now you are ready to create a database from scratch.

By the end of this class, attendees will have an understanding of what a relational database is and how to create a database in Access.

Lessons include the following:

- What is a database?
- Relational database vs. flat file database
- Understanding database objects
- Tour an existing database
- Designing a database
- Create a database