
Power User-Functions, Functions, and More Functions

Microsoft Excel E401
90 Minutes

Course Content

It's time to expand your formula building skills and go beyond using just the **SUM** function in Excel. In this 90 minute, live from your desk, session we will start by covering the three different cell references, relative, absolute, and mixed. Understanding and knowing which cell reference to use in a formula plays an important role in correctly building and copying functions. Next, we will build the following types of functions: Statistical, Logical, Lookups, Reference, and Text formulas.

By the end of this class attendees will learn the advanced skills necessary to create business applications using various functions and formulas.

Lessons include the following:

- Work with Cell References
- Create and Work with Named Ranges
- Use Nested Functions
- Use COUNTIF and SUMIF Functions
- Use IF and IFERROR Functions
- Use VLOOKUP and HLOOKUP Functions
- Change Case of Text
- Join Text From Multiple Columns